

A regular business meeting of the School Board was held on Tuesday, October 13, 2015 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present: John Christie  
David Hillman  
Susana Measelle Hubbs  
Joanna Morrissey, Chair  
Barbara Powers  
M. Kate Williams-Hewitt, Vice-Chair

Meredith S. Nadeau, Superintendent of Schools

*Absent:* Michael Moore  
Montana Braxton, Student Rep.  
Natalie Vaughan, Student Rep.

Ms. Morrissey called the meeting to order at 7:06 pm.

1. **ADJUSTMENTS TO AGENDA** - none

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Executive Session, Tuesday, September 8, 2015
- b) Regular Business, Tuesday, September 8, 2015
- c) Workshop, Monday, September 21, 2015
  - Mr. Christie made a motion to approve the slate of minutes as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - none

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – none

5. **COMMUNICATIONS** -

- a) **Global Collaboration Day** – Susan Dana described this learning opportunity for her Spanish students to collaborate online free with classrooms from around the world on September 17.
- b) **Dr. Perez's India Fellowship** –Alina Perez, Ph.D. presented briefly on her fellowship opportunity to increase knowledge of cross-cultural applications of school psychology principles at the Taktse International School in Sikkim, India during May and June 2015.
- c) **Administrators' Strategic Plan updates** – Principals Tracy, Shedd, and Hasson briefly updated the Board on strategic plan related endeavors within the school buildings and the district.

- d) **Superintendent's Report** - Superintendent Nadeau updated the board on items of interest happening within the district. Candidate's Night will be held on Oct 21 (Town Hall). Ted Jordan and his government students continue to facilitate this annual event. On October 29 at 6:30pm in the Middle School Library Learning Commons the next 'C.E. Community Reads' book will be ***The Gift of Failure: How the Best Parents Learn to Let Go So Their Children Can Succeed*** by Jessica Lahey. Anyone interested is invited to attend; Superintendent Nadeau will facilitate. District student wellness committee will meet on Oct 29. October 13 was the 10<sup>th</sup> Anniversary of the CEHS Achievement Center. The Innovation Team will meet October 14, and in November the group will meet at Texas Instruments. The annual Cape Celebrates Literacy Author Fest will be held on Saturday, April 9, 2016.

## 6. NEW BUSINESS

- a) **Consideration to approve Mary Page and Alison Gwyther's proposed student trip to Cuba during school spring break (April 16) 2017** - Ms. Williams-Hewitt motioned for approval as presented. Ms. Powers seconded. (Approved 6-0)
- b) **Consideration to approve the following job descriptions** - Mr. Christie motioned for approval as presented. Ms. Williams-Hewitt seconded. (Approved 6-0)
- High School Assistant Principal
  - School Department Business Manager/Municipal Comptroller
- c) **Consideration to approve the following athletic and co-curricular staff nominations for the 2015-2016 school year** - Ms. Williams-Hewitt motioned for approval of nominations as presented. Ms. Powers seconded. (Approved 6-0)

### MIDDLE SCHOOL

Will Russell	Soccer, girls', gr 7
Janet Hoskin	Field Hockey, gr 8
Jack Duffy	Yearbook
Joe Doane	Chewonki Co Coordinator
Allison Caruso	Chewonki Co Coordinator
Elizabeth Johnston	Newspaper

### HIGH SCHOOL

Doug Worthley	Science Dept. Head <i>[shared]</i>
Ali Gwyther	Foreign Language Dept. Head
Carolyn Young	Research Coordinator Dept Head
Ted Jordan	Senior Transition Project (Co Coordinator)
Erin Hill	Senior Transition Project (Co Coordinator)
Kim Huchel	Freshman co-Advisor
Erin Nelsen	Freshman co-Advisor
Joan Moriarty	Sophomore Advisor

Liz Yarrington	Junior Advisor
Tom Kohan	Senior Advisor
Tom Kohan	Booktalk (co-advisor)
Carolyn Young	Booktalk (co-advisor)
Dick Mullen	Drama Performance-Fall
Dick Mullen	Drama Performance-Spring
Dick Mullen	Theater Class Productions
Dick Mullen	Theater Management
Deb Richio	Theater Assistant
Larry Allen	Music Director of Musical
Peter Bloom	Technical Director
Courtney Ferrell	Gay Straight Alliance
Tom Lizotte	Jazz Band I
Tom Lizotte	Jazz Band II
Tom Lizotte	Jazz Band III
Tony Gaboury	Jazz Combo I & II
Roger Rioux	Math Team (co-coach)
Chris Newell	Math Team (co-coach)
Mary Page	Mock Trial
Nicole Carrera Sirois	Natural Helpers
Shawn Guerrette	Science Olympiad
Dick Mullen	Speech
Lisa Melanson	Speech Team Asst. Coach
Brandy Lapointe	Student Advisory Council
Sarah Collins	Visual Arts (1 <sup>st</sup> Semester)
Sarah Collins	Visual Arts (2 <sup>nd</sup> Semester)
Melissa Oliver	World Affairs Council / Model UN
Chris Newell	Interact/Volunteer Club (co-coach)
Courtney Ferrell	Interact/Volunteer Club (co-coach)
Sarah Harrington	National Honor Society
Shawn Guerrette	Environmental Club
Lisa Melanson	Debate
Jim Ray	Basketball, Boys' Varsity
Kevin Fogg	Basketball, Boys' JV
Chris Casterella	Basketball, Girls' Varsity
Tom Robinson	Basketball, Girls' JV
Ben Raymond	Swimming Head
David Croft	Swimming Asst.
Matthew Buotte	Ice Hockey, Boys' Varsity
Kevin Guimond	Ice Hockey, Boys' Asst./JV
Chris Marston	Ice Hockey, Boys' Varsity Asst. (booster-funded)
Bob Mills	Ice Hockey, Girls' Varsity
Kevin Joy	Ice Hockey, Girls Asst./JV
Doug Worthley	Indoor Track Head
Andrew Lupien	Indoor Track Asst.

Greg Marles Indoor Track Asst  
Jeff Davis Alpine Ski  
Claude Lemelin Alpine Ski Asst. (booster-funded)

DISTRICT

Michael Efron Mentor for Aysun Simpson  
Catherine Cornell Mentor for Kaili Gallant  
David Croft Mentor for Sarah Kaleko  
Mary Dulac Mentor for Zachary Wright  
Kris Moniz Mentor for Per Noreus  
Erin Taylor Mentor for Linda Chao  
Laura Trippe Mentor for Eteri Shvets

- d) **Consideration to approve the following School Board policies as presented for second reading** - Mr. Christie motioned for approval as presented. Mr. Hillman seconded. (Approved 6-0)
- EHB – School Records Retention
  - JJH – Interrupted Study
- Recommended for Deletion
- JJB – School-sponsored Social Activities/Events
- e) **Consideration of the following School Board policies/procedures for first reading.** No vote required.
- JLDBG – Reintegration of Students from Juvenile Correctional Facilities
  - KLG-R – Relations with Law Enforcement Authorities procedure
- Mr. Christie reviewed the policies for first reading and further discussion at the next Policy Committee meeting Monday, October 19 (7:30am).
- f) **Consideration to Vote to Authorize \$92,389 Lease Purchase Agreement for one (1) School Bus** (Fiscal note: included within approved FY16 budget) - Mr. Christie motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)
- g) **Consideration to approve the collective bargaining agreement with the Cape Elizabeth Educational Administrators' Association dated July 1, 2014 to June 30, 2017** - Mr. Christie motioned for approval as presented. Ms. Powers seconded. (Approved 6-0)
- h) **Consideration to appoint Susanna Measelle Hubbs as Board representative to the elementary school assistant principal interview committee** – Ms. Williams-Hewitt motioned for approval. Mr. Hillman seconded. (Approved 6-0)
- i) **Motion to authorize the Maine School Management Association Fall Conference Delegate to vote in support the proposed resolutions provided within the October 13, 2015 agenda packet and any amendments thereto**

**given her discretion** – Mr. Hillman made the motion. Ms. Williams-Hewitt seconded. *Discussion followed that one could say these privileges are assigned at the time of the board's appointment to the position of MSMA Delegate representative.*  
(Approved 6-0)

**7. COMMITTEE REPORTS –**

**Buildings & Grounds** - Superintendent Nadeau reported the committee met recently, and as was mentioned during the last board meeting, there appears to be a need to replace the heating equipment at the pool. More information will be available at a future board meeting.

**Maine School Management Association Delegate** - Ms. Powers briefly explained the proposed resolutions and asked if the full Board was in favor her voting in support of them at the Fall Conference (Oct 22). Mr. Hillman made a formal motion that was seconded by Ms. Williams-Hewitt.

**Teacher Evaluation** - Ms. Williams-Hewitt said the committee has become a steering committee to pilot the process for teachers and administrators. The Evaluation Steering Committee will be co-chaired by Marguerite Lawler-Rohner and Beth Mylroie. Pilot orientation is scheduled for October 19 and 26 at different school buildings. A dine and discuss will be held on November 12.

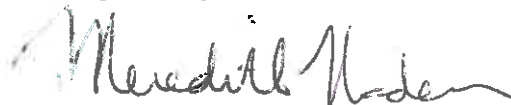
**8. BOARD AGENDA REQUESTS – none**

**9. ANNOUNCEMENTS OF UPCOMING MEETINGS** - **Policy** will be meeting on Monday, October 19 at 7:30am in the Jordan Conference Room. The **Innovation Team** will meet October 14 at 3:30pm. **Wellness** will meet October 29 at 3:30pm. Jointly with the Town Council the School Board will review the annual audit at a meeting scheduled for Monday, October 26 at 7pm in Council Chambers. The October **School Board Workshop** meeting will be held on Tuesday, October 27 in the High School Library Learning Commons. Topic is slated to be the strategic plan. Due to November holidays, the next School Board **Regular Business** meeting will include a **Workshop** and be held on Tuesday, November 17 in the High School Library Learning Commons.

**10. ADJOURNMENT** – Mr. Christie made a motion to adjourn. Ms. Measelle Hubbs seconded.  
(Approved 6-0)

The meeting was adjourned at 9:05 p.m.

Respectfully submitted,



Meredith Nadeau  
Superintendent of Schools